



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on November 7, 2018 at 6:30 P.M.

Englehart – Medical Centre Boardroom

1. The meeting was called to order at 6:38 p.m.

2. **ROLL CALL**

Board of Health Members

Carman Kidd	Chair, Municipal Appointee for Temiskaming Shores
Mike McArthur	Municipal Appointee for Temiskaming Shores
Jesse Foley	Municipal Appointee for Temiskaming Shores
Merrill Bond	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Jean-Guy Chamaillard	Municipal Appointee for Town of Kirkland Lake
Sue Cote	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Kimberly Gauthier	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan
Kathleen Bougie	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
Maria Overton	Provincial Appointee (<i>teleconference</i>)

Regrets

Vacant	Provincial Appointee
Tony Antoniazzi	Vice-Chair, Municipal Appointee for Town of Kirkland Lake
Audrey Lacarte	Municipal Appointee for Township of Brethour, Harris, Harley & Casey, Village of Thornloe

Timiskaming Health Unit Staff Members

Dr. Monika Dutt	Medical Officer of Health (A)/CEO
Randy Winters	Director of Corporate Services
Kerry Schubert-Mackey	Director of Community Health
Rachelle Cote	Executive Assistant

3. **APPROVAL OF AGENDA**

MOTION #55R-2018

Moved by: Jesse Foley

Seconded by: Sue Cote

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on November 7, 2018, as presented.

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **APPROVAL OF MINUTES**

MOTION #56R-2018

Moved by: Mike McArthur

Seconded by: Kim Gauthier

Be it resolved that the Board of Health approves the minutes of its regular meeting held on October 3, 2018 as presented.

CARRIED

6. **BUSINESS ARISING**

None

7. **FINANCE SUB-COMMITTEE UPDATE**

The Management team is currently meeting weekly to prepare the draft 2019 budget. As per previous years, the budget will be balanced at a 0% increase from the ministry and the municipalities. The draft proposal will be presented to the Finance Sub-Committee on November 29, 2018, and recommended for Board approval on December 5, 2018.

8. **MANAGEMENT REPORTS**

ab. The Q3 Board Report and Staff List were distributed for information purposes.

Vision Screening

Discussed the vision screening clinical research study program developed by the McMaster University. Feedback is currently being collected by health units in regards to the process, effectiveness and delivery of the program. There is no present funding to implement this program and no significant resources to complete the study. Equipment had to be purchased and training was provided. THU will be responding to the inquiry to assist in determining the usefulness of the clinical study.

Exit Interviews

It was inquired if staff are given an exit interview upon their resignation. Mr. Winters confirmed that a process is in place.

- c. Youth Tobacco Use Prevention Activity Reports
Report distributed for information purposes. Staff sharing their work done regarding tobacco prevention with youth champions in secondary schools.
- d. Evaluation Reports: *Healthy Kids Community Challenge* and *Healthy Eating in Recreation Settings*
Report distributed for information purposes. Public local evaluations were completed to collect findings to assist in understanding the impacts and the importance of healthy food options where kids are active. Received great participation rates from schools across the district.

9. **MOH-CEO REPORT**

Dr. Dutt updated the Board on recent program highlights and latest activities. Met the Medical Officers of Health across the province at the alpha conference on October 30, 2018, in Toronto.

A faculty appointment application has been submitted to offer medical students and residents the opportunity to receive a public health placement/training in the north.

In the process of developing a strategic plan for year 2019-2023. The previous consultant, Clearlogic will be assisting with the process and next steps. Will be holding a Strategic Planning Day for staff on November 28 in Kirkland Lake. The Board will be involved at a later date in January 2019.

Influenza Immunization clinics are ongoing. Immunizations are also available at the physician's office or local pharmacies approved by the Ministry. The tracking of immunization records is more difficult for health units however the goal is to get as many individuals vaccinated as possible to reduce the risk of influenza. A higher dose of the vaccine is available for seniors over 65 years old.

Discussed the climate change project with northern health units. THU is participating into a comprehensive assessment to determine how it is impacting the communities across the north.

10. **NEW BUSINESS**

a. **PROVINCIAL APPOINTEE**
MOTION #57R-2018

Moved by: Merrill Bond

Seconded by: Jesse Foley

The Board of Health recommends to have Kim Gauthier appointed as a provincial appointee and to have the BOH secretary forward the application.

CARRIED

11. **CORRESPONDENCE**

MOTION #58R-2018

Moved by: Sue Cote

Seconded by: Kathleen Bougie

The Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

Discussed the current issue of the reverted requirement to provide a medical note for sick days. ALPHa and OPHA are planning to submit a joint letter regarding the negative impacts and the benefits to have the obligation taken away. Dr. Dutt to follow up with the proposed letter for the Board to support or recommend a different approach.

Maria Overton left the meeting at 7:06 p.m.

12. **IN-CAMERA**

MOTION #59R-2018

Moved by: Merrill Bond

Seconded by: Mike McArthur

Be it resolved that the Board of Health agrees to move in-camera at 7:07 p.m. to discuss the following matters under section 239 (2):

- a. In-Camera Minutes (October 3, 2018)
- b. Expense Reimbursement

CARRIED

Dr. Dutt, Randy Winters and Kerry Schubert-Mackey left the meeting at 7:10 pm.

13. **RISE AND REPORT**

MOTION #60R-2018

Moved by: Kim Gauthier

Seconded by: Jesse Foley

Be it resolved that the Board of Health agrees to rise with report at 7:37 p.m.

CARRIED

In-Camera Minutes

MOTION #61R-2018

Moved by: Sue Cote

Seconded by: Merrill Bond

Be it resolved that the Board of Health approves the in-camera minutes of meeting held on October 3, 2018 as presented.

CARRIED

14. **DATES OF NEXT MEETINGS**

The next Board of Health meeting will be held on December 5, 2018 at 6:30 p.m. in New Liskeard. A Board of Health dinner will follow at Ali's Bar & Grill at 7:00 p.m.

15. **ADJOURNMENT**

MOTION #62R-2018

Moved by: Mike McArthur

Seconded by: Kathleen Bougie

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:41 p.m.

CARRIED

Carman Kidd, Board Chair

Rachelle Cote, Recorder